

**Maryland Food Center Authority
Board of Directors Zoom Meeting**

7801 Oceano Avenue
Jessup, Maryland 20794
June 16, 2022

Present:

Steve Fanaroff, Chair
April Richardson
Susan Summers
Ryan Phillips
Gail Yeiser
Carlton Brown
Kerry Greer
Jim Eichhorst

Wendy Scott-Napier, Assistant Secretary, for Ellington Churchill, Secretary, Department of General Services

Mark Powell, Ag Marketing Specialist, Maryland's Best, for Joseph Bartenfelder, Secretary, Department of Agriculture

Dr. Darren Jarboe, for Dr. Craig Beyroudy, Dean and Director, University of Maryland, College of Agriculture and Natural Resources

Mark Petrauskas, Assistant Attorney General

Dr. Don Darnall, Executive Director, MFCA
Angela Hopkins, Senior Director of Real Estate and Finance, MFCA
Trevett Freeman, Senior Accountant, MFCA
Peggy Torre, Executive Projects Coordinator, MFCA

Meeting Convened

Dr. Don Darnall called Members of the Board of Directors of the Maryland Food Center Authority (MFCA) to order at 9:00 a.m. on June 16, 2022.

I. Regular Session

A. Approval of Minutes

- A motion was made by Ms. Susan Summers to accept the Minutes from the March 10, 2022 meeting. Seconded by Mr. Dr. Darren Jarboe and unanimously approved.

B. MFCA Updates

- Ms. Angela Hopkins updated the Board on the Stream Restoration Project presented at a previous Board meeting. Ms. Angela Hopkins did a complete analysis on the required project following that meeting, and today reviewed with the Board the options available to MFCA. A decision on how to move forward with the project will be revisited at the November meeting when we discuss our budgets.

- Ms. Angela Hopkins advised that due to the success of our Covid vaccination clinic, Howard County Government reached out to the MFCA and offered the opportunity to become a non-medical POD (Point of Distribution) to provide support in the event of an emergency. The MFCA entered into an Agreement with Howard County Government to become a POD.

- Ms. Angela Hopkins updated the Board on the new roof on the Maryland Market Center. The project was already approved by this Board in the amount of 1.6M dollars. The estimated cost of the roof project increased following the Board's approval, due to supply-chain issues, and the MFCA Invitations for Bid for this project came in at \$1,790,000. The MFCA

Board Procurement Committee previously met and voted in favor of increasing the budgeted amount from 1.6M dollars to \$1,790,000.

- Ms. Angela Hopkins advised the Board that we are currently 100% occupied.

The tenants that entered into repayment agreements following the Covid shutdown are making timely payments.

- Dr. Don Darnall discussed the potential renovation project at the Maryland Wholesale Produce Market. MFCA reached out to the tenants to see if they wanted to expand the rear docks. All but three tenants agreed that they wanted the expansion. The next step is for the Architects and Engineers (MFCA has an existing Master Contract with GVA for architectural and engineering services) to complete a schematic design of the market. As previously discussed, the State awarded the MFCA 10M dollars, and we have requested another 2M dollars from Howard County (over 2 fiscal years) toward the project. A motion was made by Ms. April Richardson to discuss the proposal for the projects architectural and engineering services, the motion was seconded by Ms. Gail Yeiser, and unanimously approved. The Board then discussed the proposal, and a motion was made by Ms. Gail Yeiser to approve the architectural and engineering fees as defined in the report from GVA in the amount of \$208,800 and approve for the MFCA to move forward with the schematic design of the Maryland Wholesale Produce Market, seconded by Dr. Darren Jarboe, and unanimously approved.

- Mr. Mark Powell made a motion to accept the R & D's for the Produce Market and Maryland Market Center. Ms. Susan Summers seconded the motion, and the motion was unanimously approved.

Motion to adjourn the meeting was made by Mr. Jim Eichhorst, seconded by Ms. Gail Yeiser, and unanimously approved.